ADMINISTRATORS COUNCIL

Meeting of Thursday, April 13, 2023

Minutes

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:08 a.m., via Zoom. Participating in the meeting were: Vice Chancellor Kahele Dukelow; T. Karen Hanada; Interim Vice Chancellor Kulamanu Ishihara; Kilohana Miller; Brian Moto; Laura Nagle; and Vice Chancellor David Tamanaha.
2. Enrollment. Kilohana Miller discussed UHMC enrollment. He compared Spring 2022 and Spring 2023 enrollment data and discussed information regarding student gender, ethnicity, major, persistence rate, graduation and re-enrollment rate, success rate, modality of instruction, financial holds, Pell eligibility, and financial account balances. Chancellor Hokoana suggested that administrators analyze the possibility of using Title III grant funds to support more in-person classes and student engagement, including student cohorts. Kilohana reported that he has created an enrollment dashboard, which includes enrollment counts, FYE data, applications, financial aid status, and enrollment targets. The dashboard can be shared in pdf format.

David Tamanaha discussed the possibility of having information regarding revenue and expense by department.

1. Graduation. Kulamanu Ishihara reported that graduation is scheduled for Thursday, May 11, 2023. The ceremony starts at 5:30 p.m. Pre-staging will be in Pāʻina. Dignitaries will be accommodated in The Class Act. The ceremony will include recognition of student awards. The Commencement speaker will be Lt. Governor Sylvia Luke. Mayor Richard Bissen is expected to attend and provide remarks. Awanuiarangi graduates will be featured.
2. Strategic Plan. Chancellor Hokoana discussed the status of the Strategic Plan and accreditation recommendations. He also suggested work on a UHMC academic plan that would include forecasts of academic degrees and input from Molokai, Hana, and Lānaʻi.
3. Program Reviews. Administrators confirmed that program reviews are still being done.
4. Molokai Farm. David Tamanaha reported that legal work is proceeding on a lease amendment with the Department of Agriculture
5. Critical Hiring Forms. David Tamanaha encouraged completion and submittal of critical hiring forms. The Associate Vice President for Administrative Affairs informed David that the temporary budgeted VCIT position may be made permanent budgeted.
6. Legislature. Chancellor Hokoana discussed the status of pending bills relating to UH.
7. Campus Forum. The next Campus Forum is scheduled for Tuesday, April 18, 2023. Another Campus Forum will be on May 2, 2023, at which Interact findings will be discussed.
8. Grand Opening of MFIC. Chancellor Hokoana suggested that the grand opening be rescheduled.
9. Scholarship Reception. The UH Foundation Scholarship reception will be on May 2, 2023, at 4:00 p.m., in Pāʻina.
10. FYE. Kulamanu Ishihara reported that First Year Experience is scheduled for Friday, August 11, 2023, 2 p.m. to 6 p.m. The FYE event will focus on active learning.
11. Data Management. Kulamanu Ishihara reported that files and records are being reviewed for confidential information. Purging practices are being reviewed and considered.
12. Hospitality Academy. David Tamanaha reported that construction completion is anticipated by the end of the year. Any formal naming of the facility will require Board of Regents approval.
13. Next Meeting. There will be no Administrators Council meeting next Thursday, April 20. The next meeting will be on April 27, 2023.
14. Adjournment. The meeting was concluded at 12:12 p.m.